


Office of The Collector, District Dindori (M.P.)

CORRIGENDUM TO TENDER

Tender Notice For Housekeeping

This is to bring to the notice that Tender published on 02-08-2014 has now been attached with the Annexure A-II with details of no. of Items required and the required quantities.


SMD
14/8/14

FINANCIAL BID FOR HOUSEKEEPING SERVICES
(to be printed on letterhead of Tenderer)

Manpower Charges :

Sr.No.	Description of manpower and accessories required for them	Rates per month worker (30 days)					Total Nos.	Amount per month (in Rs.)
		Amt. Per worker	EPF	ESIC	Bonus (If any)	Total		
1								
A	Experienced Housekeeping Staff (Unskilled MWA category) in uniform with I-Card as per Scope of work defined					 Nos. housekeeping manpower	
B	Supervisor in Skilled Category for monitoring and works supervision in all 3 shifts and 7 days of the week					 Nos.	
	Total amount per month (in Rs.)							

II. Total Monthly cost of consumables : Rs. _____
(Details of Consumables Items required for Housekeeping tasks : In Annexure A-II)

Total Charges :

Total of I (A+B) + II	Amount Rs.

Signature of Authorised Person

Date :

Full Name:

Place :

Company's Seal :

Consumables which are required to perform the housekeeping task are as follows (which may increase or decrease). The bidder has to mention rates for these consumable :

S.No.	Item with Standard packs	Make	Account unit	Approx. Qty. required for 1 month	Rate offered by agency excluding VAT	%VAT applicable	Total amount Including VAT in Rs.
1	Naphthalene Balls	Diamond/ Commander	Pckts	50			
2	Checked Cloth - Duster- 22"x22"	Khandelwal/ Check Duster	Nos.	10			
3	Soft Broom	Standard Quality	Nos.	10			
4	Hard (Coconut) Broom	Standard Quality	Nos.	10			
5	Mr. Clean Floor Wiper (squeezer)- 15" Heavy Duty	Mr. Clean/ Today/ Hik	Nos.	10			
6	Hand Gloves - Rubber	Standard Quality	Nos.	16			
7	Scotch Bite (Birla 3M) Pad - Big [4"x6"]	Scotch Bite/ Good Home	Nos.	2			
8	Dusting Brush - Nylon/Plastic	Superior Quality	Nos.	10			
9	Toilet Brush - Nylon [Crown Brush]	Superior Quality	Nos.	10			
10	Floor Scrubbing Brush - 7"	Superior Quality	Nos.	10			
11	Segregation Polythene Bags						
A	100 Micron , 25"x30"	Superior Quality	Kg.	1			
B	120 Micron, 28"x32"	Superior Quality	Kg.	1			
12	Phenyl	Doctor+/Bengal Chemical/Surya/Commander	Ltr.	40			
13	Toilet Freshener	Standard Quality	Ltr.	10			
14	Odonil packet (medium size)	Odonil/Good Home/ Aqua	Nos.	10			
15	Toilet Cleaner	Johnson Diversy/Harpic/Commander	Ltr.	10			
16	Plastic Dustbin	Cello/Monty/Polys et	Nos.	10			
17	Lagga/Road Broom seek	Superior Quality	Kg.	6			
18	Medimex Hand soap	Medimex/Life boy/Dettol	Nos.	10			
21	Room Freshener R-5	Johnson Diversy/Dabur/Good Home	Nos.	10			
22	Taski- R-3 (Glass Cleaner),	Johnson Diversy/Trence/Minitch	Ltr.	10			
23	Feather Brush	Standard Quality	Nos.	2			
Total amount of consumables for One Month (in Rs.)							
Total amount of consumables for One Year (in Rs.)							

Note : The rates quoted by the agency shall not be more than the market bulk/wholesale